



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

January 17, 2023

Members Present: Sharon Howard, Chair
Al Fullenkamp
Sharon Hairston
Adrienne Heard
Belinda Matthews-Stenson (arrived during Executive Session)
Thomas Weckesser (arrived during Executive Session)
David P. Williamson

Excused: John A. Lumpkin

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Tim Harrington
Becca Hill, Baker, Hostetler
Deborah Howard
Ron Linville, Baker, Hostetler
Brandon Policicchio
Mary Kay Stanforth
Bob Stevens
Richard Talda, Coolidge Wall

Ms. Howard called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Excused
Mr. Weckesser -	Excused
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Request for Executive Session

MOTION made by Mr. Fullenkamp and SECONDED by Ms. Heard to RECESS into Executive Session for the purpose of discussing labor negotiations.

ROLL CALL was taken:

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Excused
Mr. Weckesser -	Excused
Mr. Williamson -	Yes

The MOTION was APPROVED 5-0.

The meeting RECESSED into Executive Session at 8:32 a.m.

Ms. Matthews-Stenson and Mr. Weckesser arrived during Executive Session.

Reconvene to Regular Session

MOTION made by Ms. Heard and SECONDED by Mr. Williamson to RECONVENE into Regular Session.

ROLL CALL was taken:

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The MOTION was APPROVED 7-0.

The regular meeting RECONVENED at 9:49 a.m.

Approval of November 15, 2022 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. Howard asked if attendees request a reading of the minutes or have corrections to the minutes? There were no requests or corrections.

MOTION made by Mr. Fullenkamp and SECONDED by Ms. Hairston to APPROVE the November 15, 2022 Jointly Held Finance/Personnel and Planning Committees meeting minutes.

The Motion was APPROVED by voice vote 7-0.

February 2023 Board Action Items

Action Item #2 – Meraki Wi-Fi Hardware, Licensing & Support

Mr. Harrington stated the purpose of this procurement is to replace all Wi-Fi throughout Greater Dayton Regional Transit Authority (RTA) with new hardware, updated services, and a five (5) year licensing and support agreement. A total of 152 indoor and outdoor Wi-Fi units, 50 antennas, and 3 UPOE switches will be purchased. This project is consistent with RTA’s core value of Quality Service; by upgrading and maintaining our technology-based equipment, RTA can continuously improve and expand the service capabilities to our internal and external customers.

RTA is allowed to purchase IT products from GSA Multiple Award Schedule (MAS) (previously known as IT Schedule 70). To ensure that pricing is fair and reasonable, quotes were solicited from the three (3) sources below.

			CBTS, LLC Dayton, OH		CDW Government, LLC Vernon Hills, IL		ACC McLean, VA	
SKU	Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
MR57-HW	Meraki MR57 Wi-Fi 6E Indoor AP	127	\$ 1,341.29	\$ 170,343.83	\$ 1,431.18	\$ 181,759.86	\$ 1,686.23	\$ 214,151.21
MR86-HW	Meraki MR86 Wi-Fi 6 Outdoor AP	20	\$ 1,383.83	\$ 27,676.60	\$ 1,476.57	\$ 29,531.40	\$ 1,739.71	\$ 34,794.20
MR76-HW	Meraki MR76 Wi-Fi 6 Outdoor AP	5	\$ 994.10	\$ 4,970.50	\$ 1,060.72	\$ 5,303.60	\$ 1,249.75	\$ 6,248.75
MA-ANT-20	Meraki Dual-band Omni Antennas	50	\$ 112.40	\$ 5,620.00	\$ 119.94	\$ 5,997.00	\$ 141.31	\$ 7,065.50
MS390-48UX2-HW	Meraki MS390 48m5G L3 UPOE Switch	3	\$ 7,164.84	\$ 21,494.52	\$ 7,645.00	\$ 22,935.00	\$ 9,007.44	\$ 27,022.32
			Total	\$ 230,105.45	Total	\$ 245,526.86	Total	\$ 289,281.98
LIC-ENT-5YR	Meraki MR Enterprise License, 5 Year	152	\$ 253.79	\$ 38,576.08	\$ 265.39	\$ 40,339.28	\$ 253.05	\$ 38,463.60
LIC-MS390-48E-5Y	Meraki MS390 48-port Enterprise License & Support, 5 Year	3	\$ 1,700.42	\$ 5,101.26	\$ 1,814.37	\$ 5,443.11	\$ 2,137.72	\$ 6,413.16
			Total	\$ 43,677.34	Total	\$ 45,782.39	Total	\$ 44,876.76
			GRAND TOTAL	\$ 273,782.79	GRAND TOTAL	\$ 291,309.25	GRAND TOTAL	\$ 334,158.74

This procurement will be funded with Capital Funds.

MOTION made by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to CBTS, LLC for the purchase of Wi-Fi hardware for \$230,106 and a five (5) year Enterprise Licensing and Support Agreement for \$43,677 for a grand total of \$273,783.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Cellular Modems for Vehicles

Mr. Harrington stated the purpose of this procurement is to replace the seven-year-old cellular modems and antennas on the entire vehicle fleet, both revenue and non-revenue, throughout RTA. This replacement will allow modems and antennas to be AT&T FirstNet ready, allowing integration with the First Responder Network. Furthermore, these new modems will allow RTA to better analyze any cellular coverage issues and the accuracy of the Global Positioning System (GPS) information stored in the Clever Devices’ systems. This project is consistent with RTA’s core value of Quality Service; by upgrading and maintaining our technology-based equipment, RTA can continuously improve and expand the service capabilities to internal and external customers.

Bids for Cellular Modems for Vehicles were solicited through Dayton Daily News and Dayton Weekly News. Requests were sent to 28 companies for the purchase of 325 CradlePoint modems, 297 Panorama antennas, and five (5) years' licensing of NetCloud Mobile Essentials for modems.

The following firms submitted bids:

GSA GD 22-18 Cellular Modems for Vehicles			Step CG COVINGTON, KY		*T-Mobile USA, Inc. BELLEVUE, WA		Source Inc. of Missouri SHAWNEE, KS	
Manufacture	Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
CradlePoint	R1900 (FirstNet ready) with 5 years of Net Cloud Mobile	270	\$ 2,820.35	\$ 761,494.50	\$2,820.35	\$ 761,494.50	\$2,813.00	\$ 759,510.00
CradlePoint	IBR900-1200M (FirstNet ready) with 5 years of Net Cloud Mobile	55	\$ 1,755.40	\$ 96,547.00	\$1,755.40	\$ 96,547.00	\$1,751.01	\$ 96,305.55
Panorama	MAKO 5G MiMo Antenna (8 in 1 Dome) - white with 5m (17') wiring kit (FirstNet)	242	\$ 316.85	\$ 76,677.70	\$ 316.85	\$ 76,677.70	\$ 327.22	\$ 79,187.24
Panorama	Great White 5G MiMo Antenna (5 in 1 Dome) - white (FirstNet ready)	55	\$ 144.38	\$ 7,940.90	\$ 144.38	\$ 7,940.90	\$ 149.35	\$ 8,214.25
GRAND TOTAL			\$ 942,660.10		\$ 942,660.10		\$ 943,217.04	

GSA GD 22-18 Cellular Modems for Vehicles			Wireless Investors, LLC MESSA, AZ		*Industrial Networking Solutions RICHARDSON, TX		Connection MERRIMACK, NH		AT&T Corp DALLAS, TX	
Manufacture	Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
CradlePoint	R1900 (FirstNet ready) with 5 years of Net Cloud Mobile	270	\$ 2,908.07	\$ 785,178.90	\$3,030.00	\$ 818,100.00	\$3,082.15	\$ 832,180.50	\$3,272.00	\$ 883,440.00
CradlePoint	IBR900-1200M (FirstNet ready) with 5 years of Net Cloud Mobile	55	\$ 1,810.00	\$ 99,550.00	\$1,875.00	\$ 103,125.00	\$1,918.35	\$ 105,509.25	\$2,037.00	\$ 112,035.00
Panorama	MAKO 5G MiMo Antenna (8 in 1 Dome) - white with 5m (17') wiring kit (FirstNet)	242	\$ 349.10	\$ 84,482.20	\$ 352.00	\$ 85,184.00	\$ 372.91	\$ 90,244.22	\$ 411.00	\$ 99,462.00
Panorama	Great White 5G MiMo Antenna (5 in 1 Dome) - white (FirstNet ready)	55	\$ 159.08	\$ 8,749.40	\$ 190.00	\$ 10,450.00	\$ 179.73	\$ 9,885.15	\$ 188.00	\$ 10,340.00
GRAND TOTAL			\$ 977,960.50		\$1,016,859.00		\$ 1,037,819.12		\$ 1,105,277.00	

This procurement will be funded with Capital Funds.

MOTION made by Mr. Weckesser and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Step CG, LLC for the purchase of CradlePoint modems, Panorama antennas, and five (5) years' licensing of NetCloud Mobile Essentials for a grand total of \$942,661.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – Public Transportation Agency Safety Plan Approval

Mr. Policicchio stated safety and safety management is a top priority of the RTA. The Public Transportation Agency Safety Plan (PTASP) is a federally required plan which outlines safety performance criteria, strategies, and staff training for transit providers and sets targets to measure and monitor safety performance. This plan allows RTA to have a proactive rather than reactive approach to safety within all aspects of operations. The PTASP was originally implemented in 2020 and was revised in 2022 to ensure all updates to agency policies and procedures, as well as updates to federal guidelines, were included. Additionally, the PTASP was reviewed and approved by RTA's Safety Committee and Chief Executive Officer in August 2022. The plan must now be approved by the RTA Board of Trustees to be fully implemented, per federal regulations.

MOTION made by Mr. Weckesser and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Greater Dayton RTA's Public Transportation Agency Safety Plan.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Update

Mr. Policicchio shared that RTA December 2022 ridership was down 22% compared to December 2019. He stated that ridership across the U.S. has been sitting steadily at about 65% to 70% of pre-pandemic levels, according to data from the Transit app. This is an improvement from a year ago when ridership hovered around 55% of pre-pandemic levels. Mr. Policicchio stated that barring any major changes in bus driver levels, the RTA hopes to increase service hours by roughly 9% over 2023, compared to 2022.

Mr. Policicchio shared RTA will be reaching back out to the public in the coming months to provide updates and collect feedback on changes made to the 2019 system redesign plan, called What Connects You. These revised plans consider changes to ridership and economic development activities that have occurred since 2019. The overall goal of the redesign remains to increase the quality of services through more frequent, direct and easy to use multi-mobility options.

Informational Item

Mr. Ruzinsky stated that he and Ms. Howard recently met with Dayton Public Schools (DPS) to discuss student busing issues. It is important the public does not perceive this to be RTA’s problem. This is a youth issue and DPS is working toward addressing better ways to get their students to and from school. Ms. Howard expressed she felt this was a very good meeting.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today’s meeting packet. There were no questions regarding small purchases.

Next Meetings

The upcoming jointly held Finance/Personnel and Planning Committees meetings will be held on February 21 and March 21, 2023.

Adjournment

Hearing no objections, Ms. Howard declared the meeting ADJOURNED at 10:19 a.m.

ATTEST



Sharon Howard, Chair



Mary K. Stanforth, Committee Secretary