

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

June 2, 2020

Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Vince Corrado
Adrienne L. Heard
Franz Hoge
Sharon D. Howard
John Lumpkin
Belinda Matthews-Stenson
Thomas Weckesser

Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Mary K. Stanforth, Chief Financial Officer

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:01 p.m. A quorum was present and proper notice of the meeting had been given. Ms. Hairston stated today's meeting is being conducted in accordance with Sub. HB 197 and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting will be conducted remotely by teleconference.

PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

4 S. Main Street Dayton, OH 45402 • 937-425-8400 P • 937-425-8416 F • www.irderta.org

ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton RTA (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Ms. Hairston stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of today's Board Meeting Agenda.

APPROVAL OF MAY 5, 2020 MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of the May 5, 2020 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on May 21st and as a result the Finance/Personnel Committee is recommending three (3) Action Items for approval by the Board of Trustees. All three (3) Action Items are essential to the delivery of transportation services to the public.

ACTION ITEM #2 – LUMINATOR TECHNOLOGY GROUP INC. EQUIPMENT

Mr. Lumpkin stated this request is for fifteen (15) sets of Luminator Technology equipment for the 15-bus order of NexGen buses for RTA. This is the same video camera equipment RTA has in the rest of our buses. The system was originally purchased in February 2016 at a cost of \$3,185,188 and has been added to over the last four (4) years. This procurement is being brought to the Board at this time because it supports RTA's core value of Safety for our customers and employees.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE a CONTRACT to Luminator Technology Group Inc. for the products listed in the total amount of \$150,195.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #3 - THIRD PARTY CLAIMS MANAGEMENT

Mr. Lumpkin stated RTA is seeking a third-party administrator with an on-staff attorney to assist in the proactive and aggressive management of RTA's self-insured and state-funded workers compensation claims. This procurement is consistent with RTA's core value of stewardship.

The successful administrator will handle all claims management services required. Examples are assistance in determining compensability, coordinating independent medical examinations and legal representation at administrative hearings.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE a three (3)-year CONTRACT with two (2) one-year options to Hunter Consulting Company for Third-Party Claims Management as follows: Years one (1), two (2) and three (3) at \$45,600 each, for a total of \$136,800, option years (1) and two (2) at \$48,000 each for a grand total AWARD of \$232,800.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #4 - REVISED FACILITIES CODE OF CONDUCT

Mr. Lumpkin stated RTA has used a Facilities Code of Conduct since January 2004 to establish reasonable standards of behavior for persons using our facilities. Historically, the Code has been used by RTA employees, the Dayton Police and the Dayton City Prosecutor to warn, trespass and in some cases, prosecute persons engaged in disruptive or unlawful activities while on RTA Property.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE the Revised Facilities Code of Conduct. Furthermore, the Chief Executive Officer is authorized to publish appropriate legal notices and post the Code within RTA Facilities.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

FINANCIAL UPDATE

Mr. Lumpkin stated at the meeting Ms. Stanforth provided the following financial highlights:

Year-to-date April 2020 indicates a gain of \$2,450,787 after the local capital depreciation charge. This gain is primarily due to the funding we have received from the Federal government as part of the CARES Act. RTA will use these funds to subsidize the operations with the loss of revenue we are facing. We expect the decline in revenue to continue in the coming months. Staff will continue to monitor and report on the impacts of the COVID-19 crisis. The April 2020 financial reports are included in today's Board meeting package.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard reported the Finance, Personnel and Planning Committees met for a jointly held meeting on May 21st, and while the Planning Committee does not have any Action Items to present, we have important updates to share.

Ms. Howard stated at the committee meeting, Mr. Brandon Policicchio provided a summary document of recent activities in the Customer & Business Development Department. RTA's new payment system, Tapp Pay, launched on May 21st and as of today, over 700 passes have been purchased by over 400 customers. With Tapp Pay customers now have the ability to purchase passes via the Transit app on their smart phone with a debit or credit card. Customers can activate the pass immediately before boarding the bus. This is a big step toward RTA's new, cashless on-board fare system, scheduled to be installed this summer and released in the fall.

Other updates included how the RTA is assisting others during the COVID-19 crisis, such as RTA's partnership with Dayton Public Schools to offer free rides to students, parents and guardians to Dayton Public Schools food distribution outlets. The free rides are available every Wednesday between 7 a.m. and 2 p.m.

RTA is also partnering with the Dayton Veterans Administration (VA) Medical Center in an effort to support veterans. Once a week, veterans can contact the VA and ride one of RTA's routes to the VA Medical Center and VA staff will come on-board the bus and deliver food to the veteran in their time of need.

In closing, RTA's Call Center made over 400 calls this past month, speaking to and checking-in on Connect Paratransit customers who are not traveling or traveling a lot less due to COVID-19. Overall, everyone seemed in good spirits and was thankful for RTA reaching out.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy communicated that in light of the COVID-19 crisis he continues to be amazed with all of RTA's Staff by witnessing daily their dedicated commitment and efforts during this entire pandemic.

Mr. Donaghy noted that as each day passes he is starting to see more and more people not wearing personal protective equipment (PPE), which is very concerning. Mr. Donaghy stated staff will continue urging customers to wear PPE.

Mr. Donaghy stated Staff did receive some good news today regarding ridership. Mr. Donaghy commented that ridership is slowly increasing, as customers begin to return to work which brings some sense of normalcy.

Mr. Donaghy communicated about the Downtown Dayton protest which occurred this past weekend and how RTA responded last Saturday evening. RTA was able to continue running full service Saturday evening and all day Sunday. However, the police ended up closing the Transit Center due to the protest, RTA had begun transporting from the Job Center parking lot which ended up working relatively well. Mr. Donaghy stated there was one incident involving an RTA vehicle with shattered glass. Thankfully there were no injuries on the bus. Additionally, Mr. Donaghy stated RTA transported two busloads of Police Officers to Beavercreek to help control protesters and the crowds. On Monday morning the WSP Transit Center reopened.

Mr. Donaghy mentioned there have been communication issues between RTA, the City of Dayton and Montgomery County regarding street closures. The County initially disapproved of RTA using the Job Center parking lot. Mr. Donaghy contacted Mr. Michael B. Colbert, Montgomery County Administrator, to express his frustration with the street closures. Mr. Donaghy stated by the end of the conversation Mr. Colbert indicated he would make sure RTA has a seat on the County Emergency Management Board. Mr. Donaghy stated that he will determine who the RTA Representative will be in the near future.

Mr. Donaghy stated that he continues to work to advocate for funding on behalf of RTA. The Senate will likely ignore the House Bill called “The Hero’s Act”, however, interestingly this week the Senate made it clear that they intend to write their own Bill and introduce it over the next several weeks. Mr. Donaghy stated at first it seemed there would not be a second Stimulus Disbursement, however, now it appears as though this may not be the case and reportedly it would be significant in size.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Lumpkin asked all listening ears to wish his daughter Happy Birthday, as she will turn nine (9) this Saturday.

Ms. Heard commented that she continues to be impressed by the originality and dedication of RTA's Staff. Ms. Heard went on to say in times like this the efforts that continue being put forth shows that they are essential to the City of Dayton and Montgomery County. Ms. Heard stated this sentiment goes out to the every RTA Staff member.

Mr. Williamson stated he was very impressed with the Public Service Announcement (PSA) promo that is currently airing on television.

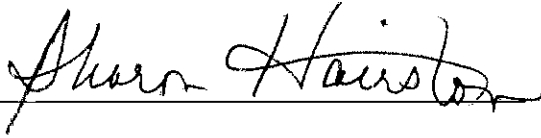
Ms. Hairston reminded attendees of the following upcoming RTA meetings:

- Jointly Held Finance/Personnel & Planning - 8:30 a.m., June 16, 2020
- Board Meeting – 3:00 p.m., July 7, 2020

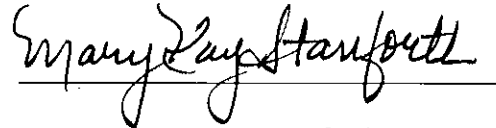
ADJOURNMENT

Ms. Hairston DECLARED the meeting AJOURNED at
3:30 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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